



MT DENTAL PARTNERS

WASHINGTON, DC · ALEXANDRIA, VA

Dear Patient,

On behalf of my entire staff at MT Dental Partners, I welcome you to our office. We are pleased you have selected us to care for your dental needs. At MT Dental Partners, we are committed to providing you with the highest quality oral health care in the most gentle, efficient, and enthusiastic manner possible.

In order to gather all the information needed to fully understand and diagnose your case, the Doctor will require two initial visits:

Appointment #1 - At this appointment you will receive a complete dental examination that includes a comprehensive medical and dental history, a thorough clinical examination, x-rays (if you do not have a recent full set < 2 years old) and diagnostic casts as indicated. If appropriate, a cleaning may be scheduled this same day or the same day as your follow-up visit. (Appointment #2)

Appointment #2 - This follow-up visit will be scheduled after the Doctor has reviewed and analyzed all the information previously gathered. Findings recommended treatment any financial obligation will be discussed at this visit.

Except for emergency situations, you can expect us to be on time for you. We will appreciate the same courtesy. As routine office policy, no charge will be made for rescheduling your appointment, provided a 48-hour advance notice is given.

Payment is required at the time of service. For those with dental insurance, you should be informed that we do not accept direct payment from the insurance company. To facilitate your insurance company reimbursement, we provide the appropriate forms for your submission to your insurance carrier. Any questions you may have can be answered by either calling our office or visiting our website at www.mtdentalpartners.com. On the website you will learn our mission statement and get acquainted with our office, doctors and procedures.

Thank you for choosing MT Dental Partners! We look forward to a relaxed and pleasant visit with you!

Sincerely,

Mark A. Tromblay CEO, Principal

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